

Year at a Glance –District 37

July 2021

- ☐ July 1: Start of 2021-2022 Toastmasters Year
- ☐ Start: Area Directors 1st round of Club visits
- ☐ Summer TLI Club Officers training continues (Jun-Aug)
- ☐ July 10: Clubs may begin Proxy Assignment for International Business Meeting
- ☐ July 15: District Officers, Realignment, Calendar and Bank Signature card due to Toastmasters
- ☐ July 17: **9am - 4pm – DEC Meeting** – Online – ZOOM
- ☐ July 31: **Trio – Kickoff Training Virtual Part 1**

August 2021

- ☐ August 1: Smedley Membership Campaign begins!
- ☐ Clubs begin to collect October semi-annual dues
- ☐ Area Directors continue 1st round of Club visits & Area visit reports
- ☐ August 7 & 21: **Trio – Kickoff Training Virtual Part 2 & 3**
- ☐ August 15: start Audit Documents to Audit Committee for 2020-2021 year.
- ☐ August 16: Deadline for Clubs (President or Secretary) to assign Club proxy for International Convention. The online Credentials process will be conducted August 17-20, 2021
- ☐ International Convention 'VIRTUAL' - August 23 to 28, 2021
- ☐ August 31: TLI Club Officer training completed
- ☐ August 31: 202-21 Audit records, Financial Records and Fixed Assets due

September 2021

- ☐ September 1: **District Leadership team changes due for annual credit**
- ☐ Clubs continue to collect October semi-annual dues
- ☐ Area Directors continue 1st round of Club visits & Area visit reports
- ☐ September 11: **9am - 4pm – DEC Meeting** – Location TBD / ZOOM
- ☐ September 27 6:30pm District Council Meeting (virtual Budget Vote)
- ☐ September 30: DD/AD Training to be completed, District Success Plan and District Budget due
- ☐ September 30: Smedley Campaign End

October 2021

- ☐ October 1: Deadline for Clubs to submit October semi-annual dues
- ☐ October 1: Appointment of DLC Chair
- ☐ October 30: Deadline for Area Directors to submit Club visit reports.
- ☐ October 31: Quarter 1 P&L Statement due

November 2021

- ☐ November 1: Start of Winter TLI Club Officer Training
- ☐ November 1: Appointment of Audit Committee and DLC Committee
- ☐ November 20: **D37 WINTER TLI Extravaganza –Virtual ZOOM REGISTRATION**
- ☐ November 30: First Round Club Visit Reports Due and changes to Club Officer Training Reports

December 2021

- ☐ December 15: District Candidate declaration of intent to run, submit to District Leadership Committee (DLC).
- ☐ December 31: For clubs with 6 month officer terms, Club Officer list due. Submit on Club Central.

January 2022

- ☐ January 1 Area Directors begin 2nd round of Club Visits and continue 2nd round of Club Officer Training
- ☐ January 1: Continue 2nd round of Club Officer Training
- ☐ January 8: **9am - 4pm – DEC Meeting** –ZOOM
- ☐ January 15: Trio – Mid Year Virtual Training Part 1
- ☐ January 15: Publish Call for Candidate Declaration. D37 DLC Chair deadline for submission for Candidate Declaration of January 15th, 2022.
- ☐ January 22: Trio – Mid Year Virtual Training Part 2
- ☐ January 23: **Spring Contest Season CLUB start (end 2/20/22)**

February 2022

- ☐ Feb 1: Start Audit documentation to Audit committee
- ☐ Feb 1: Start Talk-Up Toastmasters Membership program
- ☐ Clubs begin to collect April semi-annual dues
- ☐ Area Directors continue 2nd round of Club visits
- ☐ February 15: Mid-Year Audit Report, 1st Half Financials, Accrual and Inventory Template
- ☐ February 20: **Spring Contest Season CLUB end**
- ☐ February 27: **Spring Contest Season AREA start (end 3/20/22)**
- ☐ February 28: TLI Club Officer training completed

March 2022

- ☐ Clubs continue to collect April semi-annual dues
- ☐ March 20: **Spring Contest Season AREA end**
- ☐ March 26: **9am - 4pm – DEC Meeting** – Location TBD / ZOOM ?
- ☐ Area Directors continue 2nd round of Club visits
- ☐ March 31: End Talk-Up Toastmasters

April 2022

- ☐ April 1: Deadline for Clubs to submit semi-annual dues
- ☐ April 1: DLC submits report to District Director
- ☐ April 10: **Spring Contest Season DIVISION Start (end 5/1/22)**
- ☐ April 14: Publish DLC Leadership Report
- ☐ April 18: (Divisions complete Table Topics and International Speech contests)
- ☐ April 30: 2nd Round of Club visits to be completed.
- ☐ April 30: 3rd Quarter P&L Statement due

May 2022

- ☐ May 1: **Spring Contest Season DIVISION end**
- ☐ May 1: Beat the Clock Membership Building Program starts
- ☐ May 1: Remind Club Pres/VPE for Proxy/Creditial forms
- ☐ Club Officer Elections held during the first club meeting in May for the 2022-2023 Toastmasters year
- ☐ May 6-8: **D37 Annual Convention – Location TBD**
- ☐ May 6: Table Topics & Evaluation Contest Finals
- ☐ May 7: International Speech Contest District Finals and District Council Meeting (2022-2023 Leadership Elections)
- ☐ May 7 (Saturday): Any proxies assigned by Club President and VPE proxies must be presented at the credentials desk to be exchanged for ballot(s). No proxies if Virtual.
- ☐ May 31: Club Officer Training reports due.
- ☐ May 31: Deadline for Area Directors to submit Club visit reports.

June 2022

- ☐ Summer TLI Club Officer Training begins
- ☐ **June 30: Club Officer lists due for 2022-23 year for DCP credit. Submit in Club Central**
- ☐ June 30: Beat the Clock Membership Building Program ends