

# Year at a Glance – District 37

Revision 7/22/21

## July 2021

- July 1: Start of 2021-2022 Toastmasters Year.
- Start: Area Directors 1st round of Club visits.
- Summer TLI Club Officer training continues (Jun-Aug).
- July 10: Clubs may begin Proxy Assignment for International Business Meeting.
- July 15: District Officers, Realignment, Calendar, and Bank Signature card due to Toastmasters.
- July 17: **9 am – 4 pm – DEC Meeting** – Online – ZOOM.
- July 31: **Trio – Kickoff Training Virtual Part 1.**

## August 2021

- August 1: Smedley Membership Campaign begins!
- Clubs begin to collect October semi-annual dues.
- Area Directors continue 1st round of Club visits & Area visit reports.
- August 7 & 21: **Trio – Kickoff Training Virtual Part 2 & 3.**
- August 15: start Audit Documents to Audit Committee for 2020-2021 year.
- August 16: Deadline for Clubs (President or Secretary) to assign Club proxy for International Convention. The online Credentials process will be conducted August 17-20, 2021.
- International Convention "VIRTUAL" - August 23 to 28, 2021.
- August 31: TLI Club Officer training completed.
- August 31: 2020-21 Audit records, Financial Records, and Fixed Assets due.

## September 2021

- September 1: **District Leadership team changes due for annual credit.**
- Clubs continue to collect October semi-annual dues.
- Area Directors continue 1st round of Club visits & Area visit reports.
- September 11: **9 am – 4 pm – DEC Meeting** – Location TBD / ZOOM.
- September 27 6:30 pm District Council Meeting (virtual Budget Vote).
- September 30: DD/AD Training to be completed, District Success Plan and District Budget due.
- September 30: Smedley Campaign End.

## October 2021

- October 1: Deadline for Clubs to submit October semi-annual dues.
- October 1: Appointment of DLC Chair.
- October 30: 1st Round of Club visits to be completed.
- October 31: Quarter 1 P&L Statement due.

## November 2021

- November 1: Start of Winter TLI Club Officer Training.
- November 1: Appointment of Audit Committee and DLC Committee.
- November 20: **D37 WINTER TLI Extravaganza –Virtual ZOOM REGISTRATION.**
- November 30: First Round Club Visit Reports Due and changes to Club Officer Training Reports.

## December 2021

- December 15: District Candidate declaration of intent to run, submit to District Leadership Committee (DLC).
- December 31: For clubs with six month officer terms, Club Officer list due. Submit on Club Central.

## January 2022

- January 1 Area Directors begin 2nd round of Club Visits and continue 2<sup>nd</sup> round of Club Officer Training.
- January 1: Continue 2<sup>nd</sup> round of Club Officer Training.
- January 1: **Spring Contest Season CLUB start (end 2/06/22).**
- January 8: **9 am – 4 pm – DEC Meeting** (location TBD).
- January 15: Trio – Mid Year Virtual Training Part 1.
- January 15: Publish Call for Candidate Declaration. D37 DLC Chair deadline for submission for Candidate Declaration of January 15, 2022.
- January 22: Trio – Mid Year Virtual Training Part 2.

## February 2022

- Feb 1: Start Audit documentation to Audit committee.
- Feb 1: Start Talk-Up Toastmasters Membership program.
- Clubs begin to collect April semi-annual dues.
- Area Directors continue 2nd round of Club visits.
- February 06: **Spring Contest Season CLUB end.**
- February 13: **Spring Contest Season AREA start (end 3/13/22).**
- February 15: Mid-Year Audit Report, 1<sup>st</sup> Half Financials, Accrual and Inventory Template.
- February 28: TLI Club Officer training completed.

## March 2022

- Clubs continue to collect April semi-annual dues.
- March 13: **Spring Contest Season AREA end.**
- March 20: **Spring Contest Season DIVISION Start (end 4/23/22).**
- March 26: **9 am – 4 pm – DEC Meeting** – Location TBD / ZOOM (TBD).
- Area Directors continue 2nd round of Club visits.
- March 31: End Talk-Up Toastmasters.

## April 2022

- April 1: Deadline for Clubs to submit semi-annual dues.
- April 1: DLC submits report to District Director
- April 14: Publish DLC Leadership Report.
- April 23: **Spring Contest Season DIVISION end.**
- April 29-May 1: **D37 Annual Convention – Location TBD.**
- April 29: Table Topics & Evaluation Contest Finals.
- April 30: International Speech Contest District Finals.
- April 30 (Saturday 1pm): District Council Meeting (2022-2023 Leadership Elections), Any proxies assigned by Club President and VPE proxies must be presented at the credentials desk to be exchanged for ballot(s). No proxies if conference changes to Virtual.
- April 30: 2nd Round of Club visits to be completed.
- April 30: 3<sup>rd</sup> Quarter P&L Statement due.

## May 2022

- May 1: Beat the Clock Membership Building Program starts.
- May 1: Remind Club Pres/VPE for Proxy/Credential forms.
- Club Officer Elections held during the first club meeting in May for the 2022-2023 Toastmasters year.
- May 31: Club Officer Training reports due.
- May 31: Deadline for Area Directors to submit Club visit reports.

## June 2022

- Summer TLI Club Officer Training begins.
- June 30: Club Officer lists due for 2022-23 year for DCP credit. Submit in Club Central.**
- June 30: Beat the Clock Membership Building Program ends.