

DISTRICT 37 ANNUAL CONFERENCE SPEAKER APPLICATION

Thank you for volunteering to lead a session at the **Division 37 Toastmasters Annual Conference**. Please complete/provide the information on pages 1, 2, and 3 and return to Carolyn Jenkins **by 11:59 PM on Sunday, March 10, 2024**. **NOTE:** Please complete this fillable PDF form, re-save and email to carolyn@speakwithheart.com. **Do not provide the information below in any other format. You must complete this form.**

PERSONAL INFORMATION

Name:

Phone Number:

Email Address:

Club Name and Number:

How long have you been a member of Toastmasters?

Select from drop down

Have you ever presented at a District 37 Conference?

Select Yes or No from drop-down

Describe your presenting experience (i.e. number of presentations, audience size, event type, etc.)

PRESENTATION PROPOSAL

Session Type: <i>Select one from Dropdown</i>	
Session Topic/Title: <i>Please provide a title for your session</i>	
Abstract: <i>Briefly summarize what you plan to present during your session. What is your session covering?</i>	
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Learning Outcomes:

Brief description of what attendees will learn and be able to do after attending your session.

Group or Interactive Activity *(You must be specific):*

Previous Conference attendees have indicated that they prefer sessions with group/hands-on activities. Explain any group activities you will use to engage the audience in the learning process.

Professional Bio: *Your bio “sells” you. Who are you? Why should people listen to you? What is something unique about you? Your bio will be used by your session facilitator to introduce you at the start of your learning session. **YOU MUST INCLUDE A BRIEF BIO IN THE BOX BELOW.***

Session Requirements: *Explain technical requirements (projector, AV, or other computer needs) and any handouts or other materials you will require.*

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REFERENCES

Please provide names, phone numbers and email addresses for two (2) Toastmaster members who have heard you present AND have attended a District 37 Conference. *Please make sure they are aware they we will contact them as part of the selection process.*

Reference #1

Name _____
Phone Number _____
E-mail Address _____
Club Name _____
Have they attended a District 37 Conference? _____

Reference #2

Name _____
Phone Number _____
E-mail Address _____
Club Name _____
Have they attended a District 37 Conference? _____

ADDITIONAL INFORMATION TO ACCOMPANY APPLICATION

1. Photo/Headshot

Attach or provide a recent photo (headshot) of yourself. Please make sure the picture is not too dark as it will be included with the Conference Program. We may also upload it to the District Conference site. Please provide the photo in JPEG or PDF format. It should be 500 x 300 pixels with a minimum resolution of 96 dpi. **This must be included with your application.**

2. YouTube video link

Attach or provide a YouTube video link (5-10 minutes) of you presenting/speaking to give the Review Committee an opportunity to see your speaking style. **This must be included with your application. Please make sure it is a YouTube formatted video link.**

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SPEAKER ELIGIBILITY REQUIREMENTS

Any District 37 Toastmasters member in good standing is eligible to be a Conference Speaker with the exception of the following:

- Current Annual Conference Co-Chairs **ARE NOT ELIGIBLE**
- Members who are competing in District 37 Speech Contests at the District Level **ARE NOT ELIGIBLE**
- Candidates (approved for the ballot or planning to run from the floor) for District Director, Program Quality Director, Club Growth Director or Division Director **ARE NOT ELIGIBLE**

QUESTIONS?

Please contact Carolyn Jenkins, D37 Education Co-Chair, if you have questions by text at 781-608-6462 or via email to carolyn@peakwithheart.com.

Our members and clubs deserve the best to ensure their continued success. Thank you for submitting this application and for offering your talents to District 37. Your eagerness to provide an outstanding Toastmasters experience through quality training is greatly appreciated.